

**SWALE BOROUGH COUNCIL
FORWARD PLAN AND NOTICE OF KEY DECISIONS**

December 2018 - March 2019

Notes:

A key decision is defined as 'an Executive decision which is likely to (a) result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.'

The key decision threshold, confirmed by Council, is set at £100,000 (this relates to (a) of the definition above).

Where the decision will be made by Cabinet, the Members of the Cabinet are:

Councillor Andrew Bowles - Leader

Councillor Gerry Lewin – Deputy Leader and Cabinet Member for Planning

Councillor Alan Horton – Deputy Leader and Cabinet Member for Housing and Safer Communities

Councillor Duncan Dewar-Whalley - Cabinet Member for Finance and Performance

Councillor Mike Cosgrove - Cabinet Member for Regeneration

Councillor David Simmons – Cabinet Member for Environment and Rural Affairs

Councillor Sarah Aldridge – Cabinet Member for Health and Wellbeing

Subject to any prohibition or restriction on their disclosure, copies or extracts of any documents listed below can be viewed at Swale House, East Street, Sittingbourne, Kent, ME10 3HT. Please contact Democratic Services to arrange a time to view the documents or to request copies by post by e-mailing democraticservices@swale.gov.uk or by telephone on: 01795 417330. Fees may be charged in accordance with the Council's Fees and Charges policy.

Other documents relevant to the decision item may be submitted to the decision maker; please contact Democratic Services (contact details above) to request details of these documents as they become available.

Item	Decision item and background information	Decision maker, date of meeting	Key Decision	Will the report be exempt or have any exempt appendices?	List of the documents submitted to the decision maker	Lead Member and Lead Officer
	<p>Queenborough and Rushenden Regeneration scheme funding agreement and consultant appointments</p> <p>Funding of £3.5 million has been secured from Homes England, contributing to site preparation required to enable the Queenborough and Rushenden regeneration scheme to progress.</p>	<p>Cabinet 12 December 2018</p>	<p>Key It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates.</p>	<p>Open</p>		<p>Cabinet Member for Regeneration Kieren Mansfield</p>
	<p>Warden Bay Land (junction Imperial Drive and Cliff Drive) Community Asset Transfer</p> <p>This report seeks approval for the community asset transfer of land located on the junction of Imperial Drive and Cliff Drive, Warden Bay to the Warden Bay Parish Council.</p>	<p>Cabinet 12 December 2018</p>	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions</p>	<p>Open</p>		<p>Cabinet Member for Finance and Performance Sophia Ramm</p>

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			in the area of the local authority.			
	<p>Potential disposal of closed public conveniences</p> <p>This report is to consider the potential disposal of closed public conveniences in Newington and Queenborough.</p>	<p>Cabinet 12 December 2018</p>	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.</p>	<p>Part exempt</p>		<p>Cabinet Member for Finance and Performance</p> <p>Kent Parker</p>
	<p>Faversham Recreation Ground delegated authority for a contract award</p> <p>This report seeks approval for delegated authority to make a contract award for carrying out construction and landscape works in Faversham Recreation Ground as part of the £1.9 million</p>	<p>Cabinet 12 December 2018</p>	<p>Key It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to</p>	<p>Open</p>		<p>Cabinet Member for Environment and Rural Affairs</p> <p>Mike Marsh</p>

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	Heritage Lottery Fund project.		the local authority's budget for the service or function to which the decision relates.			
	<p>Health and Safety Policy V5</p> <p>To agree the Health and Safety Policy V5. This policy is reviewed every 3 years.</p>	<p>Cabinet 12 December 2018</p>	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.</p>	<p>Open</p>		<p>Cabinet Member for Finance and Performance</p> <p>Emma Larkins</p>
	<p>Draft Swale Cycling and Walking Framework</p> <p>An eight week consultation was carried out between the 10 August and 5 October 2018 seeking public views on ways to improve cycling and walking in</p>	<p>Cabinet 12 December 2018</p>	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess</p>	<p>Open</p>		<p>Cabinet Member for Regeneration</p> <p>Charlotte Hudson</p>

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	the borough and suggestions to develop appropriate facilities. This report will present a summary of the comments received and will ask Cabinet for approval to adopt the Swale Cycling and Walking Policy Framework 2018-2022.		of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.			
	IT Strategy The IT strategy will lay out the objectives, priorities and mission for Mid-Kent IT over the next 5 years (2018-2023).	Cabinet 12 December 2018	Key It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates.	Fully exempt		Cabinet Member for Finance and Performance Chris Woodward
	Minutes of the Local Plan Panel held on 29 October 2018	Cabinet 12 December 2018	Key This is not a key decision as the making and adoption of the LDF will ultimately	Open		Cabinet Member for Planning James Freeman

Item	Decision item and background information	Decision maker, date of meeting	Key Decision	Will the report be exempt or have any exempt appendices?	List of the documents submitted to the decision maker	Lead Member and Lead Officer
			be considered and decided by full Council.			
	Minutes of the Local Plan Panel held on 29 November 2018	Cabinet 12 December 2018	Non-Key This is not a key decision as the making and adoption of the LDF will ultimately be considered and decided by full Council.	Open		Cabinet Member for Planning James Freeman
	Financial Management Report: April to September 2018 This report shows the revenue and capital projected outturn for 2018/19 as at the end of period 6, covering the period from April to September 2018.	Cabinet 12 December 2018	Non-Key This is not a key decision as it is for information only.	Open		Cabinet Member for Finance and Performance Nick Vickers
	Medium Term Financial Plan and 2019/20 Budget This report sets out the Council's Medium Term Financial Plan and proposals for the 2019/20 Budget.	Cabinet 12 December 2018	Non-Key This is not a key decision as it will be considered and decided by full Council.	Open		Cabinet Member for Finance and Performance Nick Vickers
	Medium Term Financial Plan and 2019/20 Budget This report sets out the Council's Medium Term Financial Plan and	Cabinet 6 February 2019	Non-Key This is not a key decision as it will be considered	Open		Cabinet Member for Finance and Performance Nick Vickers

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	proposals for the 2019/20 Budget.		and decided by full Council.			
	<p>Corporate Plan 2019-2022</p> <p>Adoption of the new Corporate Plan 2019-2022, which will replace the current plan “Making Swale a Better Place”. The plan forms part of the Council's overarching policy framework, and adoption is therefore a matter for Full Council. Cabinet Members and officers will work on the Plan through the second half of 2018, and this will include consultation with all members via Policy Development and Review Committee and group leaders.</p>	Cabinet 6 February 2019	Non-Key This is not a key decision as it will be considered and decided by full Council.	Open		Leader David Clifford
	<p>Treasury Management Strategy Statement and Investment Strategy 2019/20</p> <p>This report sets out and seeks approval of the proposed Treasury Management Strategy and Investment Strategy for the Council in 2019/20. It will be proposed to Council at the meeting on 20 February 2019.</p>	Cabinet 6 February 2019	Non-Key This is not a key decision as it will be considered and decided by full Council.	Open		Cabinet Member for Finance and Performance Nick Vickers

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	Minutes of the Swale Joint Transportation Board meeting held on 17 December 2018	Cabinet 6 February 2019	Non-Key	Open		Cabinet Member for Finance and Performance
	Minutes of the Local Plan Panel held on 28 February 2019	Cabinet 20 March 2019	Key This is not a key decision as the making and adoption of the LDF will ultimately be considered and decided by full Council.	Open		Cabinet Member for Planning James Freeman
	Minutes of the Swale Joint Transportation Board meeting held on 18 March 2019	Cabinet 20 March 2019	Non-Key	Open		Cabinet Member for Regeneration
	Financial Management Report: April - December 2018 This report shows the revenue and capital projected outturn for 2018/19 as at the end of period 9, covering the period from April to December 2018.	Cabinet 20 March 2019	Non-Key This is not a key decision as it is for information only.	Open		Cabinet Member for Finance and Performance Nick Vickers